



INFILL HOUSING DESIGN REVIEW COMMITTEE

May

MEETING MINUTES

Meeting Date/Time:	May 7, 2020 at 9:00 a.m.
Meeting Location:	Video Conference Meeting via Zoom
Committee Members Present:	Michelle Portier (non-voting), Scott Elder, Adam Kohntopp, Kortni Cook, Perry Childress, Mike Reynolds, Lindsay Crockett, Todd Kennedy, Amy Brooks (non-voting)
Committee Members Absent:	DeAnn Bogus
Guests:	Michael Armstrong
Recorder:	Michelle Portier

Meeting was called to order at 9:00 am.

Vote to approve April 2, 2020 meeting minutes

Action: A motion was made by Lindsay Crockett to approve the April 2, 2020 meeting minutes. Kortni Cook seconded the motion. Roll call was taken and it passed 7-0.

5-A-20-IH 1614 Washington Pike – front façade modifications; Michael Armstrong, applicant

Discussion: Ms. Portier introduced the item and stated staff's recommendation to approve the project as submitted.

Michael Armstrong, 8307 Stoney View Lane, was present to discuss the application for review. Mr. Armstrong made himself available for any questions or concerns from the Committee.

Several Committee Members agreed they were comfortable with the front gable roof porch and the removal of the dormer window due to other modifications of a similar character in existence in the neighborhood.

The Committee did not believe the proposed fish scale siding was appropriate and requested horizontal siding to match the lower level front façade.

Action: A motion was made by Lindsay Crockett to approve the front façade modifications with the conditions that the front porch footprint not be modified, the column design and materials would be retained, and the front porch gable roof would incorporate horizontal siding to match the existing horizontal siding on the facade. Staff also recommended, but did not require, replacement of the missing column on the front façade. Kortni Cook seconded the motion. A roll call vote was taken and the motion passed 6-0 with Perry Childress abstaining.

Other Business

Update to Committee Structure: Amy Brooks addressed the Committee with updates that have been planned for the Committee for some time. Planning staff have drafted an amendment revising the Infill Housing Committee from its current status as a staff-based board to merge it with the Design Review Board. The Design Review Board structure will be altered to incorporate a member of The Design Center (Perry Childress and Leslie Fawaz would move onto that board). This change will allow staff members to discuss applications during the review process, as staff would no longer be bound by “The Sunshine Law”.

The Planning Commission will hear the amendment in June, and City Council would review and consider the amendments in July following Planning Commission approval. Staff member Portier asked when the change would be effective, to which Ms. Brooks answered most likely in September.

Adjournment – Following a motion by Todd Kennedy to adjourn, the meeting was adjourned at 9:31 a.m.