

# Meeting Minutes

SEPTEMBER 20, 2023

4:00 P.M. | Small Assembly Room

A video of this meeting will be available in the meeting archive pages here:

<https://knoxplanning.org/zoning/design-review>

<p><b>JOHN BOARD MEMBER – PRESENT</b>  Dustin Durham*  Matthew DeBardelaben  Jared Worsham  Laura Seery Cole  Susanne Tarovella, Vice-Chair  Josh Wright, Chair  Joey Natour  John Thurman</p>	<p><b>BOARD MEMBERSHIP</b>  East Tennessee Community Design Center  Downtown Knoxville Alliance Representative  Downtown Resident  Downtown Resident  City of Knoxville Resident Representative  Urban Design Representative  Business Development Representative  Downtown Development Representative</p>
<p><b>BOARD MEMBER – EXCUSED</b>  Rick Blackburn  Cameron Bolin</p>	<p><b>BOARD MEMBERSHIP</b>  Historic Zoning Commission Representative  AIA Representative</p>
<p><b>EX-OFFICIO &amp; STAFF MEMBERS</b>  Lindsay Crockett  Dallas DeArmond  Peter Ahrens  Christina Magrans-Tillery</p>	<p><b>DEPARTMENT/ORGANIZATION</b>  Knoxville-Knox County Planning  Knoxville-Knox County Planning  Knoxville Plans Review and Inspections  City Law Department</p>
<p><b>APPLICANTS &amp; GENERAL PUBLIC</b>  Amy Shelby  Keith Shutz</p>	<p><b>AFFILIATION</b>  Applicant (via Zoom)  Applicant</p>

\*Arrived late

The meeting was called to order by Chair Josh Wright at 4:01 p.m. Commissioner Wright asked that the Board members and ex-officio staff introduce themselves. Roll call was taken, and it was established that there was a quorum.

## Minutes

*A Motion was made by Comm. Cole and seconded by Comm. Worsham to approve the August 16, 2023, Design Review Board Minutes. The Motion carried unanimously, 7-0.*

## Staff Report

Lindsay Crockett reviewed administrative approvals issued since the last meeting.

## *Infill Housing Design Review*

# Certificates of Appropriateness

3317 Johnston St. / Parcel ID 81 H C 043

New primary structure (9-A-23-IH)

Comm. Wright notified the Board that the applicant had requested postponement.

*A motion was made by Comm. Thurman and seconded by Comm. DeBardelaben to postpone certificate 9-A-23-IH to the October 18, 2023 meeting of the Design Review Board. The motion carried unanimously, 7-0.*

318 E. Oldham Ave. / Parcel ID 81 L A 005

New primary structure (9-B-23-IH)

**Staff Recommendation:** Staff recommends approval of Certificate 9-B-23-IH, subject to the following conditions:

- 1) final site plan to meet City Engineering standards;
- 2) front porch be increased to 8' in depth;
- 3) additional window to be added to left side elevation and right side window to be revised in side;
- 4) final construction to retain all details shown on drawings.

**Discussion:** Lindsay Crockett reviewed the application and the staff recommendation.

Applicant Josh Braden, 303 Bob Smith Lane, Knoxville, TN 37924, was not present at the meeting. There was no opposition present.

*A motion was made by Comm. Thurman and seconded by Comm. Tarovella to approve certificate 9-B-23-IH per staff recommendation. The motion carried unanimously, 7-0.*

## *Downtown Design Review*

# Certificates of Appropriateness

900 S. Gay St. / Parcel ID 95 I D 006

Signs (9-A-23-DT)

**Staff Recommendation:** Staff recommends approval of Certificate 9-A-23-DT as submitted.

**Discussion:** Lindsay Crockett reviewed the application and the staff recommendation.

Applicant Amy Shelby, 3315 Riverside Dr., Knoxville, TN 37914, was present via Zoom to discuss the application for review. There was no opposition present.

***A motion was made by Comm. Thurman and seconded by Comm. Tarovella to approve certificate 9-A-23-DT per staff recommendation. The motion carried unanimously, 7-0.***

***Mr. Dustin Durham, of the East Tennessee Community Design Center, arrived at 4:13 p.m.***

**430 S. Gay St. / Parcel ID 95 I A 031**

New windows, new entry door (9-B-23-DT)

**Staff Recommendation:** Staff recommends approval of Certificate 9-B-23-DT, omitting the proposed replacement of the fixed storefront windows with double-hung windows; storefront windows should remain the same design, operation, and glass size as existing.

**Discussion:** Lindsay Crockett reviewed the application and the staff recommendation. It was noted that signage and lighting are not including in this application.

Architect Keith Schutz, 191 Peachtree St. Ste. 2400, Atlanta, GA 30303, was present to discuss the application for review. There was no opposition present.

***A motion was made by Comm. Tarovella and seconded by Comm. Natour to approve certificate 9-B-23-DT per staff recommendation. The motion carried unanimously, 8-0.***

## **Adjournment**

There was no further business, and the meeting was adjourned at 4:28 p.m.