

**KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD  
MEETING OF OCTOBER 16, 2019  
SMALL ASSEMBLY ROOM  
4:00 PM**

<b>Board Member - Present</b>	<b>Board Membership</b>
Tim Hill John Thurman Joey Natour Mike Reynolds Joshua Wright Anne Wallace Robin Thomas	CBID Representative Downtown Development Representative Business Development Representative Knoxville Knox-County Planning Urban Design Representative City of Knoxville Representative Downtown Resident Representative
<b>Board Member - Absent</b>	<b>Board Membership</b>
Richard Foster Sandi Swilley Lisa Hood Skinner	AIA Representative Historic Zoning Commission Representative Downtown Resident Representative
<b>Ex-officio &amp; Staff Members</b>	<b>Department / Organization</b>
Christina Magrans Laura Edmonds Lindsay Crockett Peter Ahrens Rick Emmett	City Law Department Knoxville-Knox County Planning Knoxville-Knox County Planning Plans Review and Inspections City of Knoxville
<b>Applicants &amp; General Public</b>	<b>Affiliation</b>
Jeffrey Johnson Hope Smith	McCarty Holsaple McCarty Architects Pattison Sign Group

The meeting was called to order by Chair John Thurman. It was established that there was a quorum. Mr. Thurman asked that Board members and ex-officio members introduce themselves.

**Action: A Motion was made by Comm. Wallace and seconded by Comm. Hill to approve the September 18, 2019, Downtown Design Review Board Minutes. The Motion carried unanimously.**

**Certificates of Appropriateness**

**Certificate No. 10-A-19-DT**

625 Market St. / Parcel ID 094 L G 013 – 625 Market St. (Jeffrey Johnson / McCarty Holsaple McCarty Architects)

Pre-development meeting: N/A

**Discussion:** Mike Reynolds reviewed the submittal and staff recommendation. The proposal involves the replacement of the existing revolving door that faces Market Street with a single metal door with sidelights. The door will have a full lite glass panel and sidelights that closely matches the original doors on the building. The door will be recessed within the opening, the same as the other existing doorway to the right (north). The applicant has requested postponement to allow additional time to submit revisions.

Comm. Chair Thurman recused himself from Certificate No. 10-A-19-DT because his architecture firm is working on the proposal.

Comm. Chair Thurman turned the meeting over to Comm. Vice Chair Hill.

**A Motion was made by Comm. Wright and seconded by Comm. Thomas to postpone Certificate No. 10-A-19-DT as requested by the applicant. The motion carried unanimously.**

**Certificate No. 10-B-19-DT**

507 S. Gay St. / Parcel ID 94 L E 019.01 – Radius Rooftop Lounge (Sherrie Bowers / Sycamore Sign Service)

Pre-development meeting: N/A

**Discussion:** Mike Reynolds reviewed the submittal and staff recommendation. This proposal is for the installation of a round hanging sign that has a diameter of 3'-7.5" (13 square feet). The sign is non-illuminated and will be hung 1' below the large canopy, located over the left (south) portion of the new balcony. The board previously approved a sign for this business that was attached to the canopy in the same spot and was slightly larger (13.11 square feet). The previous sign was rectangular in shape (1'- 4.25" tall by 9'- 8.25" wide) and was also non-illuminated.

Comm. Wallace inquired about the materials of the sign.

Hope Smith, Pattison Sign Group, was present to discuss the application for review. Ms. Smith answered the Board's inquiry about materials by stating that the sign is an aluminum face with acrylic lettering.

**A Motion was made by Comm. Wallace and seconded by Comm. Thomas to approve Certificate No. 10-B-19-DT as submitted per staff recommendation. The motion carried unanimously.**

**Staff Report:**

**3) Certificate No. 10-C-19-DT**

800 S. Gay St. / Parcel ID 95 I G 005 – Replacement of an existing street level First Tennessee wall sign with a First Horizon wall sign that is smaller in area, same location, and similar design.

**Other Business:**

- 4) Training for the board members that will including Robert's Rules of Order, Sunshine Law, D-1 overlay ordinance, the design guidelines and administrative rules and procedures.

**Tabled:**

*None*

**A Motion was made by Comm. Thomas and seconded by Comm. Wright to adjourn the meeting. The Motion carried unanimously and the meeting was adjourned at 4:12 PM.**