

**KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD  
MEETING OF NOVEMBER 14, 2018  
SMALL ASSEMBLY ROOM  
4:00 PM**

<b>Board Member - Present</b>	<b>Board Membership</b>
Mike Reynolds	Knoxville- Knox County Planning (non-voting)
Brian Pittman	Downtown Resident Representative
Sandi Swilley	Historic Zoning Commission Representative
Tim Hill	CBID Representative
Richard Foster	AIA Representative
John Thurman	Downtown Development Representative
Robin Thomas	Downtown Resident Representative
Marleen Davis	Urban Design Representative
<b>Board Member - Absent</b>	<b>Board Membership</b>
Anne Wallace	City of Knoxville Representative
Russ Watkins	Downtown Development Representative
<b>Ex-officio &amp; Staff Members</b>	<b>Department / Organization</b>
DeAnn Bogus	Plans Review and Inspections
Dori Caron	Knoxville- Knox County Planning
Laura Edmonds	Knoxville- Knox County Planning
<b>Applicants &amp; General Public</b>	<b>Affiliation</b>

The meeting was called to order by Chair Brian Pittman. It was established that there was a quorum. Mr. Pittman asked that Board members and ex-officio members introduce themselves.

**Action: A Motion was made by Comm. Tim Hill and seconded by Comm. Sandi Swilley to approve the October 19, 2018 Downtown Design Review Board Minutes. The Motion carried unanimously.**

**Certificates of Appropriateness**

***Certificate No. 11-A-18-DT***

116 S Gay St – Sterchi Lofts (Signco, Inc.)

Pre-development meeting: N/A

**Discussion:** Mike Reynolds reviewed the submittal and staff recommendation. The project consists of replacing the existing projecting sign with a new projecting sign that is of similar size and design. The letters on the sign are reverse channel with LED halo illumination. The sign will use the existing mounting location on the building. Staff recommendation is to approve Certificate 11-A-18-DT as submitted.

**A Motion was made by Comm. Tim Hill and seconded by Comm. Sandi Swilley to recommend approval of Certificate No. 11-A-18-DT as submitted and per staff recommendation. The Motion carried unanimously.**

**Staff Reports:**

1) *Certificate No. 10-B-18-DT*

413 W. Church Ave. – General maintenance and replacement of eight stone louver vents with new metal louver vents.

2) *Certificate No. 10-C-18-DT*

120 W. Jackson Ave. – Installation of new non-illuminate projecting sign for Old City Athletic Club

3) *Certificate No. 11-B-18-DT*

522 S. Gay St. – Installation of new illuminated projecting sign for Viet Bread & Tea that is consistent with the board approval for the previous sign at this location.

**Other Business:**

Mike Reynolds informed the Board that the Public Comment Period for Recode Knoxville has been extended to Friday, November 16, 2018. The Public can view the current draft and provide feedback on the following website: <https://recodeknoxville.com/2018/11/09/updates-to-the-project-timeline>

**Tabled:**

- *File No. 2-A-16-DT*

(100 N Central St) - Project: Lonesome Dove

**A Motion was made by Comm. Robin Thomas and seconded by Comm. Tim Hill to adjourn the meeting. The Motion carried unanimously and the meeting was adjourned.**