

**KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD
MEETING OF JULY 18, 2018
MAIN ASSEMBLY ROOM
4:00 PM**

Board Member - Present	Board Membership
Mike Reynolds	MPC Representative (non-voting)
Brian Pittman	Downtown Resident Representative
Anne Wallace	City of Knoxville Representative
Marleen Davis	Urban Design Representative
Tim Hill	CBID Representative
Robin Thomas	Downtown Resident Representative
Sandi Swilley	Historic Zoning Commission Representative
Richard Foster	AIA Representative
John Thurman	Downtown Developer Representative
Board Member - Absent	Board Membership
Russ Watkins	Downtown Developer Representative
Ex-officio & Staff Members	Department / Organization
DeAnn Bogus	Plans Review and Inspections
Crista Cuccaro	City of Knoxville Law Department
Dori Caron	Metropolitan Planning Commission
Rick Emmett	City of Knoxville Downtown Coordinator
Applicants & General Public	Affiliation
None	

The meeting was called to order by Chair Brian Pittman. It was established that there was a quorum. Mr. Pittman asked that Board members and ex-officio members introduce themselves.

Mike Reynolds introduced the 3 new Board members: Sandi Swilley, John Thurman and Richard Foster and thanked them for serving on the Board.

Action: A Motion was made by Anne Wallace and seconded by Robin Thomas to approve the May 16, 2018 Downtown Design Review Board Minutes. The Motion carried unanimously.

Certificates of Appropriateness:

Three were no Certificates of Appropriates to consider.

Staff Reports:

Mike Reynolds reviewed the 3 Level 1 certificates approved since the last meeting.

- 1) **5-A-18-DT** (525 Henley St) – Installation of a non-illuminated, secondary ground sign for Hertz on the Holiday Inn property.
- 2) **6-B-18-DT** (420 W. Clinch Ave) – Installation of a non-illuminated, projecting sign for YWCA.
- 3) **6-C-18-DT** (120 S. Gay St) – Replacement of 3 non-historic windows with new windows at the Commerce Building.

Other Business:

- 1) Nomination of Chair and Vice Chair for a 1-year term.

Discussion: Mr. Reynolds noted we are talking no nominations this month for a vote next month, late one month as there was no meeting in June.

For Chair: Tim Hill nominated Brian Pittman.

For Vice Chair: John Thurman nominated Tim Hill.

Brian Pittman nominated Russ Watkins.

- 2) Immediately following adjournment of the board meeting there will be a workshop to discuss a new mixed use structure at the corner of Locust St. and Hill Ave.
- 3) Anne Wallace introduced staff present for the benefit of the new board members: DeAnn Bogus, Plans Review and Inspections, Crista Cuccaro, City Law Department and Dori Caron, MPC staff.
- 4) Marleen Davis suggested revisiting the opportunity for the board to have a workshop with key MPC staff and current and former Downtown Design Review Board members to share their experience and provide input into the Recode Knoxville effort. It was noted that this is proposed to happen after the second revision is completed (due soon) and before the 3rd and final drafts. It was also noted that the Board is presently no longer slotted to be disbanded at this juncture.

Tabled:

- *2-A-16-DT* (100 N Central St) - Project: Lonesome Dove

A Motion was made by Anne Wallace and seconded by Marleen Davis to adjourn the meeting. The Motion carried unanimously and the meeting was adjourned.