

**MINUTES
KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD
MEETING OF DECEMBER 14, 2016
MAIN ASSEMBLY ROOM
4:00 PM**

Board Member – Present	Board Membership
Mike Reynolds Chad Boetger Brandon Pace Marlene Davis Anne Wallace Mark Heinz	MPC Representative (non-voting) CBID Representative AIA Representative Urban Design Representative City of Knoxville Downtown Resident, Architect
Board Member - Absent	Board Membership
Lorie Matthews Kristina Wright Brian Pittman Russ Watkins	Historic Zoning Commission Representative Downtown Resident Representative Downtown Resident Representative Downtown Business Development Representative
Ex-officio & Staff Members	Department / Organization
Dori Caron Marty Clay Crista Cuccaro	Metropolitan Planning Commission Plans Review and Inspections City of Knoxville Law Department
Applicants & General Public	Affiliation
Robert McCarter	Merchants of Beer

Mike Reynolds called the meeting to order noting there was a quorum.

Action: A Motion was made by Mark Heinz and seconded by Brandon Pace to nominate Chad Boetger as acting chair for today’s Board meeting. The Motion carried unanimously.

Acting Chair Boetger asked that Board members and ex-officio members introduce themselves.

Action: A Motion was made by Anne Wallace and seconded by Brandon Pace to approve the November 16, 2016 Minutes. The Motion carried unanimously.

Certificates of Appropriateness:

Certificate No. 11-A-16-DT

137 South Central St. – Merchants of Beer (Merchants of Beer)
Pre-development – 8/5/2016

Discussion: Mike Reynolds reviewed the submittal and staff recommendation. He noted that the proposed material for the trellis (wood) may be a building code concern and that it would have to be a non-combustible material and depending on how it is constructed, may need to be of an alternative material. There was no discussion among Board members regarding the trellis material. Applicant Robert McCarter was present and noted they would be fine with changing the trellis materials to bring it up to code.

Action: A Motion was made by Anne Wallace and seconded by Marleen Davis to approve Certificate No. 11-A-16-DT per staff recommendation and subject to the following condition: 1) Meeting all parking lot dimensional requirements of the Knoxville Zoning Ordinance, or obtaining approval from the Board of Zoning appeals for any applicable variances. The Motion carried unanimously.

Other Business:

Staff Reports: There were no staff reports.

Review and approval of the 2017 Downtown Design Review Board meeting schedule: There was no discussion.

Action: A Motion was made by Brandon Pace and seconded by Mark Heinz to approve the 2017 Downtown Design Review Board meeting schedule. The Motion carried unanimously.

Tabled:

File No. 2-A-16-DT

100 N Central St. - Project: Lonesome Dove

A Motion was made by Anne Wallace and seconded by Brandon Pace to adjourn. The Motion carried unanimously and the meeting was adjourned.