

**MINUTES  
KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD  
MEETING OF AUGUST 17, 2016  
SMALL ASSEMBLY ROOM  
4:00 PM**

<b>Board Member – Present</b>	<b>Board Membership</b>
Brian Pittman	Downtown Resident Representative
Anne Wallace	City of Knoxville Representative
Mike Reynolds	MPC Representative (non-voting)
Marlene Davis	Urban Design Representative
Russ Watkins	Downtown Business Development Representative
Kristina Wright	Downtown Resident Representative
Lorie Matthews	Historic Zoning Commission Representative
Chad Boetger	CBID Representative
Brandon Pace	AIA Representative
Mark Heinz	Downtown Business/Development Representative
<b>Board Member - Absent</b>	<b>Board Membership</b>
None	
<b>Ex-officio &amp; Staff Members</b>	<b>Department / Organization</b>
Dori Caron	Metropolitan Planning Commission
Marty Clay	Plans Review and Inspections
Crista Cuccaro	City of Knoxville Law Department
Rick Emmett	City of Knoxville
<b>Applicants &amp; General Public</b>	<b>Affiliation</b>
Scott Falvey	Design Innovation Architects
John Sanders	Sanders Pace Architecture

The meeting was called to order by Chair Russ Watkins. It was established that there was a quorum. Mr. Watkins asked that Board members and ex-officio members introduce themselves.

**Action: A Motion was made by Brandon Pace and seconded by Mark Heinz to approve the July 20, 2016 Minutes. The Motion carried unanimously.**

**Certificates of Appropriateness:**

***Certificate No. 6-F-16-DT (REVISED)***

530 South Gay Street – Historic Farragut Hotel (Faris Eid)

Pre-development meeting: 5/18/2016

**Discussion:** Mike Reynolds noted the Applicant is requesting postponement of the sign package until the September meeting. He then reviewed the [revised] submittal and the staff recommendation for the storefront. Scott Favley clarified that there will be a kick plate below the glass as part of the aluminum storefront system and will be painted and finished just like the rest of it.

**Action: A Motion was made by Anne Wallace and seconded by Lorie Matthews to approve Certificate No. 6-F-16-DT (REVISED) as submitted per staff recommendation with the clarification that the sign package is not part of the approval and is postponed for consideration until the September meeting. It was clarified that this project is seeking historic tax credits. The Motion carried unanimously.**

***Certificate No. 8-A-16-DT***

612 South Gay Street – Mechanics Bank and Trust (John Sanders)

Pre-development meeting: N/A

**Brandon Pace recused himself.**

**Discussion:** Mike Reynolds reviewed the submittal and the staff recommendation. John Sanders was present and had nothing further to add to the staff report except to note that it is basically a window and brick project to restore the historic character of the building.

**Action: A Motion was made by Chad Boetger and seconded by Anne Wallace to approve Certificate No. 8-A-16-DT as submitted per staff recommendation. The Motion carried unanimously.**

**Staff Report:**

There were no staff reports.

**Other Business:**

**Nomination for Chair and Vice Chair for the 2016 – 2017 Term.**

Nominations on the floor from the July 20, 2016 meeting:

**Russ Matthews has been nominated for Chair by Chad Boetger, seconded by Mark Heinz.**

**Lorie Matthews has been nominated for Vice-Chair by Chad Boetger, seconded by Mark Heinz.**

Mike Reynolds noted we can take additional nominations today. There were none. Both Russ Watkins and Lorie Matthews accepted the nomination.

**Action: A Motion was made by Marleen Davis and seconded by Chad Boetger to accept the nominations by acclamation. The Motion carried unanimously.**

**Tabled:**

***File No. 2-A-16-DT***

100 N. Central Street – Project: Lonesome Dove

There was no further business.

**A Motion was made by Chad Boetger and seconded by Brandon Pace to adjourn the meeting. The Motion carried unanimously and the meeting was adjourned.**