

**MINUTES
KNOXVILLE DOWNTOWN DESIGN REVIEW
BOARD MEETING OF FEBRUARY 19, 2014
MAIN ASSEMBLY ROOM
4:00 P.M.**

Board member – Present	Board membership
Brandon Pace	AIA Representative
Brian Pittman	Downtown Resident
Lorie Matthews	Historic Zoning Commission
Russ Watkins	Business Development Representative
Anne Wallace	City of Knoxville
Mark Heinz	Business Development Representative
Mike Reynolds	Metropolitan Planning Commission (non-voting)
Board member – Absent	Board membership
Marleen Davis	Urban Design Professional
Chad Boetger	Downtown Resident
Matt Synowicz	CBID Representative
Ex-officio & staff members	Department / Organization
Mark Donaldson	Metropolitan Planning Commission
Melvin Wright	City of Knoxville – Plans Review and Inspections
Crista Cuccaro	City of Knoxville – Law Department
Dori Caron	Metropolitan Planning Commission
Applicants & general public	Affiliation
Mike Ascher	Brunswick Corporation

The meeting was called to order by Vice Chair Lorie Matthews. It was established that there was a quorum. Ms. Matthews asked that the Board members and ex-officio members introduce themselves.

Action: A Motion was made by Anne Wallace and seconded by Mark Heinz to approve the January 15, 2013 Minutes. The Motion carried unanimously.

Certificates of Appropriateness:

Certificate No. 2-A-14-DT

800 S Gay St – Brunswick Corporation

Pre-development – N/A

Description of Work

Install two new wall signs as described below:

Gay Street sign - Install non-illuminated wall sign to the left of the main entrance. There is a similar sign in the same location to the right of the main entrance. The sign will be made of aluminum and painted white. It will be approximately 100 inches wide by 18 inches tall (or 12.5 square feet).

State Street sign - Install wall sign near the top of the parking garage structure facing State Street, near the Main Street intersection. The sign will be approximately 30 feet long by 5 feet 2 inches tall (or 155 square feet). There are two requested options for finishing the sign: 1) non-illuminated with aluminum faces, painted black, or 2) internally illuminated with polycarbonate faces.

Staff Comments

The location of these signs allow for internal illumination because the property is not located in a National Register Historic District. The proposed sign area, in addition to the existing signs, are within the allowed sign area within the C-2 (Central Business District) zone.

Staff Recommendation

APPROVE Certificate 2-A-14-DT as submitted.

Discussion: Brian Pittman recused himself. It was clarified that this request was well within the total sign square area for this complex.

Action: A Motion was made by Mark Heinz and seconded by Russ Watkins to approve the Certificate as submitted per staff recommendations. The Motion carried unanimously.

Other Business:

File No. 2-B-14-DT

Administrative Rules and Procedures – City of Knoxville
Pre-development – N/A

Description of Work

Amendments to the City of Knoxville Downtown Design Review Board Administrative Rules and Procedures removing the requirement to obtain a Certificate of Appropriateness when applying for a demolition permit, adding City Law Department staff as an ex-officio member, and other minor corrections.

Staff Comments

See the attached memorandum from the City Law Department for background information regarding the amendment request.

Staff Recommendation

RECOMMEND APPROVAL of the amendments to the Administrative Rules and Procedures as submitted to the Metropolitan Planning Commission.

Discussion: Mike Reynolds noted the City Law Department has gone before the MPC and received a recommendation for approval to the City Council to amend the Downtown Design Overlay District and the design guidelines to eliminate the necessity for a Certificate of Appropriateness from the Downtown Design Review Board when applying for a demolition permit. He then noted the changes before the Board today are for minor grammar and language changes in the Administrative Rules and Procedures, which deletes any reference to demolition and which denotes the addition of the City Law Department as an ex-officio member of the Board.

Action: A Motion was made by Anne Wallace and seconded by Brian Pittman to recommend approval of the Amendments to the Administrative Rules and Procedures for the Downtown Design Review Board as submitted per staff recommendation to the MPC. The Motion carried unanimously.

Staff Report: The Level 1 Certificates approved this month were reviewed by Mike Reynolds

- 411 S. Gay Street (1-A-14-DT) – New non-illuminated hanging sign for Suttree’s High Gravity Tavern (approximately 5.5 square feet).
- 116 S. Central Street (1-B-14-DT) – New non-illuminated hanging sign for Armada (approximately 8.3 square feet).

Tabled:

- ***File No. 10-A-13-DT***
531 Henley Street - Project: The Tennessean Hotel
- ***File No. 11-B-12-DT***
100 S Broadway - Project: 100 S Broadway
- ***Amendments to the Downtown Design Overlay District, Downtown Knoxville Design Guidelines, and Administrative Rules and Procedures.***
Initiated by the Downtown Design Review Board.

Action: A Motion was made by Brandon Pace and seconded by Mark Heinz to adjourn. The Motion carried unanimously and the meeting was adjourned.