

**MINUTES**  
**KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD**  
**MEETING OF DECEMBER 21, 2011**  
**SMALL ASSEMBLY ROOM, 4 P.M.**

**Present:**

*Kim Henry*  
*David Dewhirst*  
*Bob Alcorn*  
*Mike Reynolds*  
*Anne Wallace*  
*Matt Synowiez*  
*Joe Petre*  
*John Sanders*  
Mark Donaldson  
Steve King  
Melvin Wright  
Kim Trent

**Organization:**

*APA Representative*  
*Business Representative*  
*Resident Representative/Architect*  
*MPC*  
*City of Knoxville*  
*CBID Representative*  
*Business Representative*  
*AIA Representative*  
MPC  
City of Knoxville  
City of Knoxville  
Knox Heritage

Kim Henry, Chair, called the meeting to order. There was a quorum present, and they introduced themselves. Board members present are shown in italics.

**A motion was made by Anne Wallace and seconded by Matt Synowiez to approve the November 15, 2011 minutes. The motion carried unanimously.**

**Certificates of Appropriateness:**

***Certificate No. 10-H-11-DT***

710 Walnut St - 710 and 712 Walnut St (Total Demolition Services, Inc.)

Pre-development: 10/18/2011

**Description of Work**

Demolition of 710 and 712 Walnut Street and removal of all structures, foundations and footings.

Add new landscaping, fencing and pedestrian gateway as shown in the attached plans. There will be a courtyard that is accessible by the public.

**Staff Comments**

These two buildings are not in a National Register Historic District or individually listed on the National Register of Historic Places, so Section 1.B.8 (page 19) of the Downtown Knoxville Design Guidelines would apply. The Downtown Knoxville Design Guidelines states that “The demolition of buildings... may be appropriate when in compliance with the guidelines”. It also states, “If a building is demolished, all visible unutilized building material must be removed and the site must be vegetated or otherwise brought into compliance with the guidelines”.

**Staff Recommendation**

APPROVE Certificate 10-H-11-DT as submitted.

Ms. Henry stated that the applicants have submitted a letter stating that they are requesting postponement until the January board meeting.

Mr. Reynolds stated that the church is still in conversations with Knox Heritage to determine the feasibility of the continued use of the buildings and are requesting more time.

Kim Trent, Executive Director of Knox Heritage, stated that she has been in conversations with the church and looking at ways to make them an asset for the church.

**Anne Wallace made a motion and Bob Alcorn seconded to approve the requested postponement until the January meeting. The motion was approved unanimously.**

**Staff Report:**

**Other Business:**

Review and approval of the 2012 Meeting Schedule.

Mr. Reynolds noted that the November meeting was changed from the third Wednesday to the second Wednesday of the month so as to not a meeting the day before Thanksgiving.

**Bob Alcorn made a motion and it was seconded by Matt Synowicz to accept the schedule as submitted. The motion was approved unanimously.**

There being no further business, the meeting was adjourned.